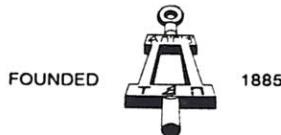


THE TAU BETA PI ASSOCIATION, INCORPORATED

NATIONAL ENGINEERING HONOR SOCIETY
MEMBER OF ASSOCIATION OF COLLEGE HONOR SOCIETIES



508 DOUGHERTY ENGINEERING HALL, UTK
P.O. BOX 2697, KNOXVILLE, TENNESSEE 37901-2697
423/546-4578, FAX: 423/546-4579, E-MAIL: tbp@tbp.org

JAMES D. FROULA, P.E.
SECRETARY-TREASURER

ROGER E. HAWKS
ASSISTANT SECRETARY-TREASURER

September 10, 1998

1998 Convention Committee on International Chapters (*ad hoc*)

Dr. Fowler

Dear Tau Beta:

The Executive Council would like you to have a copy of a response to an inquiry to establish a Tau Beta Pi chapter at The American University in Cairo. Thank you for your service to Tau Beta Pi.

Sincerely,

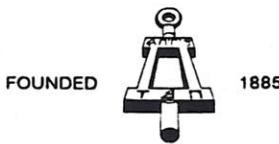
A handwritten signature in black ink, appearing to read "Jim".

James D. Froula, P.E.

CC: Executive Councils
Convention Chair
Parliamentarian

Enclosure

THE TAU BETA PI ASSOCIATION, INCORPORATED
NATIONAL ENGINEERING HONOR SOCIETY
MEMBER OF ASSOCIATION OF COLLEGE HONOR SOCIETIES



508 DOUGHERTY ENGINEERING HALL, UTK
P.O. BOX 2697, KNOXVILLE, TENNESSEE 37901-2697
423/546-4578, FAX: 423/546-4579, E-MAIL: tbp@tbp.org

JAMES D. FROULA, P.E.
SECRETARY-TREASURER

ROGER E. HAWKS
ASSISTANT SECRETARY-TREASURER

July 8, 1998

Dr. Amr N. Abdel-Hamid
Schlumberger Chair Professor and
Dean of Sciences and Engineering
The American University in Cairo
P.O. Box 2511
Cairo, Egypt

Dear Dr. Abdel-Hamid:

Thank you for your inquiry about the lengthy process required to petition for a chapter of Tau Beta Pi at the American University in Cairo. This letter will attempt to provide you with sufficient information to start a local engineering honor society, perhaps called Tau Beta Beta. Please note that engineering technology students are ineligible for membership in Tau Beta Pi.

The recommended requirements for the establishment of new chapters are stated in Tau Beta Pi Bylaw IV, starting on page 27 of the enclosed Constitution and Bylaws and Eligibility Code booklet.

Tau Beta Pi requires either a unified ABET-accredited engineering program, three ABET-accredited engineering programs, or all engineering programs accredited if fewer than three along with at least 40 engineering graduates per year. I have no knowledge of your quantity of graduates, but understand that two of your programs are accredited.

If an institution wishes to obtain a Tau Beta Pi chapter, it must first organize a local engineering honor society with members selected from the top fifth of the senior class and the top eighth of the junior class. Since technology students are ineligible for Tau Beta Pi, they cannot be included in this organization. This society should govern itself and elect members exactly like a Tau Beta Pi chapter for at least two years before a formal petition can be accepted for consideration. The purpose of this requirement is to give the local people full opportunity to see how an organization of this type can serve its students and institution before becoming committed to national affiliation. My first recommendation is to review the enclosed Model Chapter Bylaws for a typical Tau Beta Pi chapter and to model your local society's bylaws after these. I would like to review your bylaws after they are established.

Tau Beta Pi Constitution Art. VI, Sec. 2 describes the petitioning process for new chapters. Essentially, preliminary petitions reproduced by inexpensive means in 25 copies along with 25 college catalogs are to be sent to this office when the basic requirements have been met and prior to June 1 of that year. I'll send you one of these when you are ready. In response to this preliminary petition, the Executive Council would review the materials and, if appropriate, direct that an inspection visit be made during the following fall.

If the report and recommendation of the inspecting group were favorable, Tau Beta Pi would ask the petitioners to prepare their formal request in final fashion prior to June 1 of the following year.

The petitioning group would be asked to send at its own expense at least two representatives, a student and an advisor, to the next Tau Beta Pi national Convention, always held in October. Only the Convention of Tau Beta Pi can grant new chapters. Following Convention approval, the new chapter would be formally installed and its first members initiated on a mutually agreeable date the following winter.

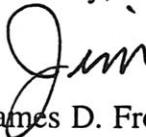
Also enclosed are copies of Tau Beta Pi's Information Booklet and of the orange information brochure which our chapters distribute to engineering students in order to inform them about Tau Beta Pi. You may have additional copies anytime.

Once your local engineering honor society is established, I would like to review its local bylaws as soon as they are available so as to assure compliance with the national rules of Tau Beta Pi. The society should include at least three members of Tau Beta Pi as local advisors.

Our concept of Tau Beta Pi as an honor society is that we must be more than simply a key-hanging society in order to excel as broadly based engineers in our society. We believe that our members have been blessed with many gifts and that we have an obligation to give something back to our college, our campus and university, and our community. Therefore, our chapters are involved in a wide variety of projects, some of which are described in the "1997 Chapter Survey" article in the September 1997 BULLETIN. Our Index of Chapter Projects booklet with ideas for 500 different projects can be sent to you later if you wish. A sample membership report is enclosed. This should be enough to get you started. The Tau Beta Pi home page at <http://www.tbp.org> has additional information of interest, including our President's and Advisor's manuals.

Dr. Abdel-Hamid, I do appreciate your interest in the possibility of establishing a chapter of the national engineering honor society at the American University in Cairo when the time is right. Please do not hesitate to call or write me if there are any questions. Best wishes.

Sincerely,



James D. Froula, P.E.

JDF/tv

CC: Executive Council
Executive Council-elect

Enclosures:

- Petition Process Flow Chart
- Constitution and Bylaws Booklet (3)
- Information Booklet (2)
- Information Brochures (6)
- Model Chapter Bylaws
- BULLETINS
- Membership Report Set (1)
- Winter 1998 BENT

CHAPTER REPORTS RECEIVED - Tau Beta Pi National Headquarters

Fall 1998

**District 9
12 chapters
— Directors**

Chapter	Eligibility Report	Election Report	Catalog Cards	Initiation Date	Init App -- Under	Init App -- Grad	Final Action Rpt	Roll Book	Officers Info	Term Exp.	Adv. Board List	Preliminary Ques.	Travel Plan	Cred. to Conv.	C&B Ratif. Bal't	Conv. Exp. Report	Unapproved Init.
AR A																	
KS A																	
KS B																	
KS G																	
MO AC																	
MO AK																	
MO B																	
MO G																	
NE A																	
OK A																	
OK B																	
OK G																	